

CERTIFICATE/DOCUMENT ATTESTATION FEES

Fees Structure – Attestation

(For Indian documents)

Quick Attestation Services Pvt.Ltd offers you all the certification services for your document / certificate in India. Get your certified documents at the nominal prices offered by the consultant and enjoy your honeymoon and workplace by providing authentic/attested documents/certificates/degree/.

Only the original certificate/documents duly authenticated by the designated authorities of the state governments are apostilled/attested by the Ministry of External Affairs. The Apostille Certification is done on the back of the original document. Applicants must submit the following documents / fees

- Original document to be attested or apostatized
- Original Mark sheet for Educational Certificate Attestation.
- One clear photocopy of the document
- One clear photocopy of the passport

EMBASSY ATTESTATION FEES & CHARGES

(For Indian documents)

Embassy List	Fee/Charge for per Educational Document	Fee/Charge for per non-Educational Certificate	Fee/Charge for per Commercial page
UAE Embassy	₹ 3,200*	₹ 3,200*	starting from ₹40,000*
Qatar Embassy	₹ 2,400*#	₹ 2,400*	starting from ₹5500*
Kuwait Embassy	₹ 1800*	₹ 1800*	starting from ₹6500*
Saudi Embassy		₹ 5,200	starting from ₹4500*
Bahrain Embassy	₹5,000(DC)	₹5,000(MC) ₹6,500(BC)	starting from ₹4500*
Ethiopia Embassy	₹5480*	₹ 7,500	starting from ₹ 8,500*
Vietnam Embassy	₹2500*	₹ 5,000	starting from ₹5200*
Malaysia Embassy	₹2600*	₹ 6,000	starting from ₹4,800*
Philippines Embassy	₹3240*	₹ 6,000	starting from ₹7,500*
Iraq Embassy	₹ 6,000(After HRD)		starting from ₹11,000*

Egypt Embassy	₹2750*	₹ 6,000	starting from ₹6,500*
SriLanka Embassy	₹1700*	₹ 6,500	—
Thailand Embassy	₹2250*	₹ 5,000	—
China Embassy	₹3850*	₹ 7,500	starting from ₹6,500*
Nigeria Embassy			starting from ₹ 7,500*

Each **document set (bonafied,degree,marksheet)**.

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

KARNATAKA DOCUMENT UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
BANGALORE UNIVERSITY/ Diploma/ Christ	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document 30 -35 WORKING DAYS
RAJIV GANDHI UNIVERSITY/ Mysore/ Kuvempu Private	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document 35 -45 WORKING DAYS
Non-Educational Certificate Marriages / Birth	ORIGINAL CERTIFICATE, PASSPORT COPY, 2 PHOTOGRAPH	₹3200* per document 25 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

TAMIL NADU DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 10th certificate copy,	₹3200* per document 15-20 WORKING DAYS

	12th certificate copy, degree certificate copy 2 PHOTOGRAPH	
Pondicherry University	"	₹3200* per document
Non-Educational Certificate Marriages / Birth	ORIGINAL CERTIFICATE, PASSPORT COPY, 2 PHOTOGRAPH	₹3200* per document 25-30 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

UTTAR PRADESH DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY for Educational Certificate Only	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

TELANGANA AND ANDRA PRADESH DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 10TH CERTIFICATE COPY, 12TH CERTIFICATE COPY, DEGREE CERTIFICATE COPY, 2 PHOTOGRAPH	₹3200* per document, 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

AHMEDABAD DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

MUMBAI DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

MADHYA PRADESH DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

WEST BENGAL DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

HARYANA DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

JHARKHAND DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

CHHATTISGARH DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

ORRISA DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

KARNATAKA DOCUMENT QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
BANGALORE UNIVERSITY/ Diploma/ Christ	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 35 – 40 WORKING DAYS
RAJIV GANDHI UNIVERSITY/ Mysore/ Kuvempu Private	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 45 – 50 WORKING DAYS
Non-Educational Certificate Marriages / Birth	ORIGINAL CERTIFICATE, PASSPORT COPY, 2 PHOTOGRAPH	₹2400* per document 35 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

TAMIL NADU DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 10th certificate copy, 12th certificate copy,	₹2400* per document 15-20 WORKING DAYS

	degree certificate copy 2 PHOTOGRAPH	
Pondicherry University	"	₹2400* per document
Non-Educational Certificate Marriages / Birth	ORIGINAL CERTIFICATE, PASSPORT COPY, 2 PHOTOGRAPH	₹2400* per document 35-40 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

UTTAR PRADESH DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY for Educational Certificate Only	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

TELANGANA AND ANDRA PRADESH DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 10TH CERTIFICATE COPY, 12TH CERTIFICATE COPY, DEGREE CERTIFICATE COPY 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

AHMEDABAD DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY,	₹2400* per document 15-20 WORKING DAYS

	MARKSHEET COPY, 2 PHOTOGRAPH	
--	---------------------------------	--

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

MUMBAI DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

MADHYA PRADESH DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

WEST BENGAL DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

HARYANA DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

JHARKHAND DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

CHHATTISGARH DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹3200* per document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

ORRISA DOCUMENTS UAE EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	UAE EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY,	₹3200* per document

	MARKSHEET COPY, 2 PHOTOGRAPH	
--	---------------------------------	--

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

KARNATAKA DOCUMENT QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
BANGALORE UNIVERSITY/ Diploma/ Christ	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 35 – 40 WORKING DAYS
RAJIV GANDHI UNIVERSITY/ Mysore/ Kuvempu Private	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 45 – 50 WORKING DAYS
Non-Educational Certificate Marriages / Birth	ORIGINAL CERTIFICATE, PASSPORT COPY, 2 PHOTOGRAPH	₹2400* per document 35 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

TAMIL NADU DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 10th certificate copy, 12th certificate copy, degree certificate copy 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS
Pondicherry University	"	₹2400* per document
Non-Educational Certificate Marriages / Birth	ORIGINAL CERTIFICATE, PASSPORT COPY, 2 PHOTOGRAPH	₹2400* per document 35-40 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

UTTAR PRADESH DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY for Educational Certificate Only	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

TELANGANA AND ANDRA PRADESH DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PASSPORT COPY, MARKSHEET COPY, 10TH CERTIFICATE COPY, 12TH CERTIFICATE COPY, DEGREE CERTIFICATE COPY 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

AHMEDABAD DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

MUMBAI DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
------------------------	----------------------	----------------------

ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS
----------------	---	--

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

MADHYA PRADESH DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

WEST BENGAL DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

HARYANA DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

JHARKHANAD DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

CHHATTISAGARH DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

ORRISA DOCUMENTS QATAR EMBASSY FEES & CHARGES

UNIVERSITY NAME	DOCS REQUIRED	QATAR EMBASSY
ALL UNIVERSITY	ORIGINAL DEGREE, PP COPY, MARKSHEET COPY, 2 PHOTOGRAPH	₹2400* per document 15-20 WORKING DAYS

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

KUWAIT VISA STAMPING FEES & CHARGES

Stamping	Fees(Normal)	Fees(Urgent)
Kuwait	₹8,300	₹10,000

APOSTILLE ATTESTATION FEES & CHARGES

(For Indian documents)

Apostille Services	
Apostille	₹500*
Apostille	₹ 1200* (verified)
Apostille + HRD	₹ 6,500 (educational document)
Apostille + HRD	₹ 5,500 (non- educational document)
APOSTILLE ON UK ISSUED DOCUMENTS	₹ 19,000 per educational document
APOSTILLE ON US/USA ISSUED DOCUMENTS	₹ 19,000 per educational document

* This is Embassy Fee only, which depends on currency rate & Embassy norms.

HRD ATTESTATION FEES & CHARGES

HRD ATTESTATION FEES		
Karnataka* (Bengaluru)HRD	₹ 6,500	25-30 Working Days
*RAJIV GANDHI UNI./ KUVEMPU PRIVATE	₹ 7,500	25-30 Working Days
Chennai /Tamil Nadu HRD	₹ 6,500	25-30 Working Days
Pondicherry University HRD	₹ 8,500	
Utter Pradesh HRD	₹ 5,500	15-20 Working Days
Andhra Pradesh/ Telangana HRD	₹ 4,500 (NORMAL) ₹ 6,000 (URGENT)	20-25 Working Days 15-20 Working Days
Gujarat/Ahmedabad HRD	₹ 6,000	20-25 Working Days
Maharashtra/Mumbai HRD	₹ 8,500	25-30 Working Days
Madhya Pradesh HRD	₹ 6,000	25-30 Working Days
West Bengal/ Kolkata HRD	₹ 6,500 – ₹ 7,500	25-30 Working Days
Haryana HRD	₹ 7,500	25-30 Working Days
Punjab HRD	₹ 7,500	25-30 Working Days
Jharkhand HRD	₹ 7,500	25-30 Working Days
Chhattisgarh HRD	₹ 7,500	25-30 Working Days
Orissa HRD	₹ 6,500	25-30 Working Days

EMIGRATION FEES & CHARGES

(For Indian documents)

EMIGRATION	
UAE	₹ 17,000* per document.
QATAR	₹ 19,500* per document.
OMAN	₹ 8,000*(WEB number maintained)* per document. ₹ 13,000(WEB number not maintained) * per document.

KUWAIT	₹ 7,000(Visa issued within 3 month)* per document. ₹ 15,000(Visa issued beyond 3 month) *per document.
--------	---

* Fess & charges will vary time to time as per embassy rules.

FEES AND DURATION FOR INDIAN EMBASSY ATTESTED AGREEMENT, FE, POA AND DM OF SAUDI ARABIA FOR HOUSE DRIVERS, HOUSE BOYS AND HOUSE MAIDS

AL	DETAILS OF SERVICES	SEGMENT	AMOUNT	DAYS OF COMPLETION
1	INDIAN EMBASSY ATTESTED AGREEMENT/ FE REGISTRATION / EMIGRATE SYSTEM/ ONLINE POA & DM	HOUSE DRIVER	₹16,500	10 WORKING DAYS
2	INDIAN EMBASSY ATTESTED AGREEMENT/ FE REGISTRATION / EMIGRATE SYSTEM/ ONLINE POA & DM	HOUSE BOY	₹16,500	10 WORKING DAYS
3	INDIAN EMBASSY ATTESTED AGREEMENT/ FE REGISTRATION / EMIGRATE SYSTEM/ ONLINE POA & DM	HOUSE MAID	₹22,000	10 WORKING DAYS
4	E – WAKALA	HOUSE DRIVER / HOUSE BOY	₹10,000	3 WORKING DAYS
5	E – WAKALA	HOUSE MAID	₹20,000	3 WORKING DAYS
6	FAMILY VISIT VISA EXTENTION	MONTH BASIS	₹4,000	3 WORKING

Documents required for emigration Clearance – for domestic service workers (House Driver, House Maid, House Boy)

- Visa details
- ID copy of sponsor
- Passport copy of candidate
- Wakala Card
- Car Registration – (Only applicable for house driver)
- Car Insurance (Only applicable for house driver)

IMPORTANT INFORMATION REGARDING ATTESTATION OF DOCUMENTS

GENERAL ATTESTATION

- Please approach the concerned regional Authentication center's for initial attestation.
- Thereafter, please bring the following documents to the branch secretariat:
 1. Original document along with a copy thereof.
 2. Photo Identity Proof of the persona bringing the documents.
 3. Letter of authorization in case the certificate holder cannot come in person, along with photo identity proof of the representative.

Note: The service is rendered free of charge.

APOSTILLE ATTESTATION

- The requirements are the same as for general attestation.
- In addition, the passport copy of the certificate holder is to be submitted.
- The prescribed fee of ₹ 50/- per sticker may please be paid through bank draft drawn in favour of "PAO, New Delhi".

Documents can be deposited in our "Collection & Delivery" counters between 0900 hrs and 1800 hrs from Monday to Saturday excluding holidays. Documents can be deposited and collected back either in person or through an authorized representative. Documents will be delivered/returned only on production of receipt for payment of service charge. However, in case the document is found, at any stage, to be fake or the authentication forged, the same will be seized by the Ministry of External Affairs. The Ministry may also initiate appropriate legal action against the applicant. The service charge paid to us or the Ministry of External Affairs cannot be returned in any circumstance.